

# Amira Mahmoud Mohammed Elsayed, Ph.D.

Lecturer of Curriculum and EFL Instruction, FOE, ASU



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## Personal Information

**Gender:** Female  
**Nationality:** Egyptian  
**D.O.B:** March 6<sup>th</sup>, 1989

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Or [click here](#)

## Competencies and skills

### 1. Leadership Skills

- Problem solving
- Flexibility & reliability
- Crisis management
- Attention to details
- Emotional intelligence
- Team-management
- Organizational skills
- Documentation management
- Coaching and mentoring
- Patience, empathy, and active listening



## Profile

A highly motivated and dynamic professional with over 10 years of experience in teacher training, curriculum design, language teaching, and international development projects. A Fulbrighter and a holder of Ph.D. in education. Being a teacher trainer while conducting my research on teacher preparation, and working as an EAP/ESP instructor enabled me to link theory to practice to guarantee the success of the training programs/courses I was responsible for. I have also Participated in different international development projects (USAID and Erasmus+), where I played a range of roles (senior trainer, training designer, and curriculum designer). I seek a position where I can invest my experiences to offer top-notch education that would serve sustainable development goals.



## Career Summary

### Curriculum Developer & Senior Trainer (March 2021-Present)

STESSA (USAID Funded Project) [Click here](#)



- Designed four courses for STEM undergraduate program (STEM 4UG) in cooperation with the American and the Egyptian professors (curriculum design joint team).
- Designed and conducted three rounds of ESOL training for non-English speaking professors from 5 universities in different governorates to help them use English as a medium of instruction in their STEM courses.
- Designed tools to evaluate professors' progress in and implementation of the ESOL training.

### Lecturer of Curriculum and EFL Instruction (Feb. 2021-Present)

Department of Curriculum and EFL Instruction, Faculty of Education,  
Ain-Shams University



- Co-supervised research theses in education (TEFL/TESOL/TESL)
- Designed and conducted TEFL Diploma courses
- Delivered different courses for English Language Department students (Drama and Child Theatre/Active Learning Strategies/Microteaching/ Technologies Integrated in Education) "hybrid system"
- Participated in designing three courses for the department (Drama and child Theatre/Microteaching/ Technologies Integrated in Education).
- Offered academic support for hundreds of undergraduate students.
- Liaised between head of the department, department members, and the vice dean office to handle any challenges in schedules and/or curricula and to ensure the efficient workflow in the department based on the Faculty's bylaws.

## 2. Pedagogical Competence

- Curriculum design
- Classroom management
- Student-centered lesson planning
- Differentiated instruction
- Use of different assessment techniques
- Use of different theories, approaches, techniques, and technology
- Hybrid and online teaching

## 3. Training Skills

- Needs assessment
- Training planning
- Material design and development
- Public Speaking and presentation skills
- Persuasion skills
- Audience management
- Training assessment

## 4. Research skills

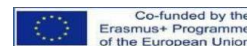
- Observation & Data Collection
- Quantitative & Qualitative data analysis
- Research instruments selection, design, and development
- Academic writing (synthesis, analysis, paraphrasing, summarizing, documentation "citation APA 7<sup>th</sup> edition", and editorial skills)

## 5. ICT skills

- Excellent internet searcher and user
- Advanced email writing skills
- English / Arabic fast typing
- Proficient user of MS Windows & MS Office (Word, Excel, & PowerPoint)

### Training Designer & Teacher Trainer (April 2017-2019)

School and University Partnership for Peer Communities of Learners (SU4PCL)  
(Erasmus+ Funded Project) [Click here](#)



- Collected data for school teachers' needs assessment (piloting for phase I)
- Designed and delivered training for in-service teachers based on their needs (e.g. educational technology and active learning strategies)
- Made periodical school visits to monitor and evaluate teachers' performance after the training and to collect data for quarterly reports.

### Part-time EAP/ESP Instructor and Soft Skills Trainer (May 2015-Present)

Programs and Partnerships Department (PPD), School of Continuing Education (SCE),  
the American University in Cairo (AUC).



#### 1. CAPS English for specific purposes program

- Delivered Business English/English for Engineering Courses for over 100 students in public universities.
- Wrote detailed final reports on students' progress and performance.

#### 2. [Bughshan Scholarship](#)

- Delivered Academic Listening and Writing one-year course for Yemini grantees as a preparation for the second year of the scholarship
- Delivered Business English and English for Finance one-year course for Yemini grantees to prepare them for their CPA program
- Wrote detailed monthly reports on grantees' progress and performance.

#### 3. [E-Robotics and Character Building Skills Program](#)

- Designed and conducted critical thinking, team building, and presentation skills workshops for kids (8-12 years old) and young adults (13-16 years old)

#### 4. [English for Young Learners \(EYL\) Program](#)

- Trained students (primary, preparatory, and secondary stages) on Cambridge exams (Starters, Movers, Flyers, KET, PET, and FCE)
- Wrote detailed final reports on students' progress and performance.

#### 5. [Access Micro Scholarship Program \(cohorts IX-X\)](#)

- Conducted English language and soft skills workshops for program participants
- Designed cultural exchange events and community service projects

#### 6. [U.S. - Egypt Higher Education Initiative \(HEI\) – Local Scholarships for Private Universities \(cohorts I-III\)](#)

- Designed and taught academic writing course for young adults as part of their preparation to join private universities (cohort I).
- Designed and taught listening and conversation course for young adults as part of their preparation to join private universities (Cohort III).
- Wrote detailed monthly reports on students' progress and performance.

### Training Designer & Teacher Trainer (March 2015-2017)

Ain Shams University Certificate of English Teaching Project (ASUCET) (U.S. Embassy Funded Project)



- Collected data for trainees' needs assessment (piloting phases I & II)
- Designed and delivered training sessions for over 40 teaching assistants in Faculties of Education, Arts, and Languages.
- Participated in designing the course's registration form, selection criteria, and evaluation tools such as the Micro-teaching evaluation checklist.

### Part-time ESP Instructor (April 2014-May 2015)

Al-Ahram Canadian University (ACU)



- Designed English for specific purposes courses (English 100 & English 101)
- Conducted English for specific purposes courses for Business Administration and Dentistry freshmen.

## 2022

- Gave a workshop titled “Online Tools of English Language Teaching and Learning” in the international child’s day events, FOE, ASU

- Attended the British Council webinars for teacher educators:



1. Helping teachers access the online environment

2. Hybrid Learning in ELT: Motivation, Challenges and Opportunities

- Attended Qatar University 7th Annual International Conference on English Language Teaching titled “Hybrid Learning in ELT: Motivation, Challenges and Opportunities” ([click here](#))

- Gave a presentation titled “The Toastmasters Class: From language Users to Proficient Communicators” in Africa ELTA 5th Annual International Conference. Presentation title: [click here](#)

## 2020

- Gave a presentation titled “Opportunity Hunting: How to get a scholarship” in RELO Cairo Mentors Platform “Career Hunting Event”.

## 2018

- Gave a presentation titled: “Gamifying the EFL Classroom” in Spring International Language Center Annual TEFL Conference (University of Arkansas, U.S.).

- Gave a presentation titled: “The 6 Thinking Hats” in ACCESS Microscholarship Camp (The American University in Cairo)

Teaching Assistant (April 2010-Jan. 2021)

Department of Curriculum and EFL Instruction, Faculty of Education, Ain-Shams University



- Trained 10 batches of EFL student-teachers (English language Dept. students) throughout conducting Microteaching and Educational Technology sections.
- Coordinated and Supervised 10 batches of EFL student-teachers practicum in public and experimental schools
- Participated in organizing Faculty of Education annual international conference
- Coordinated the department’s weekly seminar and wrote detailed reports of professors’ comments on the presented research proposals



## Academic Background



### ➤ Project Management Professional (PMP), 2022

- **Institution:** Udemy Education Site
- **Status:** *In progress*

### ➤ Ph.D. in Education (TEFL-TESOL/EFL Teacher Education), 2021

- **Institution:** Department of Curriculum and EFL Instruction, Faculty of Education, Ain Shams University
- **Dissertation title:** *A Suggested E-Mentoring Model to Develop EFL Student-Teachers’ Self-Efficacy and Emotional Intelligence*
- Granted with recommendation to exchange among universities and research centers

### ➤ Fulbright Visiting Scholar Program - Knowledge and Capacity Building in TEFL/Linguistics , 2018

- **Institution:** University of Arkansas, Fayetteville, Arkansas. U.S.
- **Courses and activities:**

✓ 140-hour TEFL training	✓ Educational leadership
✓ ESL teacher training (training of trainers)	✓ U.S. Education System
✓ Educational Research (empirical research methods)	✓ Cultural exchange activities

### ➤ M.Ed. (TEFL-TESOL/EFL Teacher Education), 2017

- **Institution:** Department of Curriculum and EFL Instruction, Faculty of Education, Ain Shams University
- **Thesis title:** *Developing EFL Student-Teachers’ Oral Communication Skills in Light of the Toastmasters Approach*
- Granted with Excellence

### ➤ Special Diploma in education (TEFL), 2014

- **Institution:** Department of Curriculum and EFL Instruction, Faculty of Education, Ain-Shams University
- **Final evaluation:** Excellent [First Rank].

### ➤ Professional Diploma in education (TEFL), 2013

- **Institution:** Department of Curriculum and EFL Instruction, Faculty of Education, Ain-Shams University
- **Final evaluation:** Excellent [Second Rank].

### ➤ B.A. in English Language and Education, 2010

- **Institution:** English Language Department, Faculty of Education, Ain Shams University
- **Final evaluation:** Very Good [second rank]

References are available upon request